



Long Term Records Management & Scan-on-Demand

Long Term Records Management is suited to those customers who are bound by long legislative requirements for retention

Salumatics is an information management company offering an integrated portfolio of services, solutions and technologies to healthcare providers, business and government. Salumatics services include document scanning & records conversion, remote coding & abstracting, dictation & transcription, data hosting & business continuity, and long term records management.

MANAGE AND STORE RECORDS LONG TERM

For healthcare and private industry, Salumatics provides long term records and document management services that include storage, file management, and information retrieval services. This service is suited to those customers who are bound by long legislative requirements for retention and who do not have the space or the manpower to manage the paper. Access and retrieval of these files are managed by Salumatics' experienced record management professionals. These professionals retrieve records and / or files within a 15 minute time frame from receipt of request: working with the customer, they confirm the information requested and process the request.

INSTANT ACCESS TO CRITICAL INFORMATION

An enhanced feature of this service is "scan-on-demand" which provides customers with a low cost storage and retrieval solution: only information that is required is scanned and uploaded into the customer's electronic document management system (EDMS). Information not requested stays in long term storage at the Salumatics facility until it is required or until its retention period is exceeded.

We understand the value and use of confidential information, and recognize the challenges of information integration in both the paper and electronic environments. With our unique team of business managers, statisticians, information management professionals, strategic planners, and privacy experts, Salumatics is uniquely positioned to provide flexible and secure solutions.

Salumatics works in a variety of industry verticals including transportation, communications, real estate, law, and government, with a special interest and expertise in healthcare.

HELP CLIENTS ACHIEVE THEIR GOALS

We know that our clients have multiple, often competing information management goals that are imposed by economic pressures and compounded by growing statutory and regulatory demands:

- information integration
- storage of increasing amounts of data
- timely access
- cost containment
- departmental productivity
- floor space reduction
- privacy and security

Salumatics has the resources, knowledge, experience, and tools to help our clients achieve their information management goals.

Salumatics operates a Tier II data centre offering data hosting, backup & recovery, and access to SaluVision[®], our electronic data management (EDMS) application. The Salumatics data centre provides multiple concurrent client users with secure and instant access to their data. Secured virtual private networks (VPN) are maintained between Salumatics' data centres and our clients' data centres.

Since their inception in 2000, Salumatics has provided services for healthcare providers, business, and government across North America, with privacy, confidentiality and security policies in compliance with applicable legislation. With corporate headquarters in Mississauga, Ontario and secure facilities there and in Montreal, Quebec, Salumatics has a combined capacity to convert more than 10 million documents per month.

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